

## **NetSuite Administrator**

**CNP Technologies** has been helping clients Build, Manage, and Protect their mission-critical IT systems for over 22 years. We boast a deep bench of tenured engineers and long-term employees, many who have been an integral part of CNP since the beginning. Being part of CNP means being surrounded by passionate and innovative thinkers who are focused on both elevating our employees and delivering long-term customer success in Unified Communications, Data Center & Network Infrastructure, Cloud Services, and Network & Data Security.

CNP is looking for a **NetSuite Administrator** to help implement and manage the NetSuite platform in an effective and scalable way that is in line with our business objectives. This individual will be knowledgeable of NetSuite best practices and configurations and will be the single point of contact for all things NetSuite.

You will develop processes within the NetSuite platform by creating requirements documents; building scalable and reliable applications and tools; utilizing existing and managing the testing & deployment of customizations within the system. You will perform daily administrative tasks of NetSuite ERP system and other business applications systems.

### **Responsibilities:**

- Facilitate the design, configuration, and implementation of the NetSuite System to meet the organization's business needs
- Support requests for reporting, saved searches, reports, key performance indicators (KPIs), and dashboards
- Provide internal, on-going system/technical support to users, including training and maintaining proper system access for all roles
- Identify, evaluate, and recommend other key technologies required to support and improve the business process centered on the NetSuite platform
- Maintain up-to-date knowledge of NetSuite functionality, customization, and integration.
- Support and manage the change management and release process for NetSuite
- Configure NetSuite to support transaction flow from source applications and systems
- Can perform administrative work in NetSuite and related applications as required

**Desired Qualifications:**

- Proven track record of successful system implementation and system integration experience, having completed full cycle NetSuite implementations
- Demonstrates full understanding of the NetSuite stack and experience with all NetSuite modules (Order to Case, Procure to Pay, Record to Report Design to Build, Revenue Recognition, FA etc.)
- NetSuite Administrator level knowledge of roles, permissions, page layouts, custom objects, scripting, workflows, reports, saved searches, dashboards, and forms to manage unique business process requirements within NetSuite
- Deep understanding of customizations and business processes as they relate to NetSuite
- Experience with integrating NetSuite components with third-party applications
- Strong analytical skills and ability to research, simplify, and resolve complex issues
- Appropriate NetSuite Certifications
- Excellent problem-solving and communication skills